

Annex 6

**The Drumsheds, Units 4, 5, 6a and 6b (and land as shown on licensing plan)
Meridian Water.**

New Licence Application: Applicant's Proposed Conditions

Hearing: 4 March 2020

The Applicant hereby amends its application (**WK/219049183 & WK/219049361**), for a new Premises Licence for the above Premises, by proposing the following bespoke Premises Licence Conditions in support of its application. The Applicant hereby irrevocably agrees that (in order to promote the Licensing Objectives) its new Premises Licence (if issued by the Licensing Committee or under delegated powers) will be granted subject to the conditions set out in Annex 2 (along with the standard statutory Mandatory Conditions to be included at Annex 1)

Annex 2 - Conditions consistent with the Operating Schedule Conditions 1 to

28 apply to all events:

1. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.
2. The premises licence holder shall maintain, updated and review a completed venue operational plan(s), bespoke to each event category, including, but not limited to
 - (a) The Drumsheds - Venue Operational Plan
 - (b) Traffic Management Plans
 - (c) Site Plan
 - (d) Security Operating Plan
 - (e) Security Deployment & Dot Plan (live shows)
 - (f) Security Deployment & Dot Plan (club shows)
 - (g) Emergency Evacuation Plan
 - (h) Noise Management Plan
 - (i) Risk Assessments(s)
 - (j) Drugs Policy
 - (k) Medical Management Plan
 - (l) Youth and Vulnerable Persons Policy
 - (m) A plan showing the temporary non-fixed structures per each event
 - (n) Crowd Management Plan
 - (o) Any other relevant documentation
3. The details of the documents accordance with condition 2 above will form additional conditions on this premises licence which will be observed and complied with at all times the licence is in force.
4. All documentation will be available upon request by the Licencing Authority and/or any of the Responsible Authorities.
5. All documentation, monitoring procedures, registers and records required by the conditions of this licence must be kept for one year after the date of the event and be made available at the premises upon request by the Licensing Authority and/or any of the Responsible Authorities.
6. All staff will be given training in relation to the Licensing Act 2003 and the following

specific areas:

- (a) Licensing Act 2003 objectives and awareness;
 - (b) management systems and processes to enforce the premises licence conditions;
 - (c) Challenge 25 and the responsible retail of alcohol;
 - (d) Warning and eviction (guidelines and procedures);
 - (e) Conflict management;
 - (f) Maintaining all required records and registers.
7. Clearly legible signage shall be prominently displayed where it can easily be seen and read by customers at all exits / entrances at the premises and in all external areas of the premises requesting to the effect that customers leave the premises in a quiet and orderly manner with respect for local residents.
8. A register will be maintained at the main entrance to the premises showing the names, addresses and up to date contact details including mobile phone contact numbers for the Licensee and other members of the management team who are on duty.
9. No alcohol will be brought in to the premises by any customers at any time.
10. Any event held at the premises will be risk assessed and a suitable and sufficient number of male and female door supervisors will be employed at the premises in accordance with the risk assessment.
11. A search policy will be implemented in line with the risk assessment.
12. The Venue Manager will only permit the sale of alcohol for consumption off the premises where the alcohol is a specialist product, e.g. wine sold as part of a food and drink festival or a gift in part of a corporate event. For events which are promotional events, sealed bottles of alcohol may be part of a gift for people attending the event and customers will be allowed to leave with those sealed containers. This will be enforced by security confiscating open vessels on exit points.
13. Promotional literature and tickets will contain information regarding transport options and shall request that persons leave the area quietly.
14. SIA security staff and/or stewards to be briefed to monitor and remind patrons where necessary to leave the site quietly.
15. Any substantial queues formed within and outside the premises shall be supervised by event staff where appropriate. Such supervision shall be aimed at preventing disorder and discouraging anti-social behaviour.
16. The incident and event log shall be kept on the premises and completed on each occasion an incident or event as listed in a-g below occurs:
- (a) All crimes reported to the site;
 - (b) All ejections of patrons;
 - (c) Any complaints received;
 - (d) Any incidents of disorder;
 - (e) Any faults in the CCTV system;
 - (f) Any visit by a relevant authority or emergency service;
 - (g) Any other incident or event that impacts upon the promotion of the Licensing Objectives within the Licensing Act 2003.
17. The incident book / incident recording system shall record the time, date, location and description of each incident, the printed and signed name of the person reporting the incident and any action taken in respect of the incident.
18. A written record is kept of all staff authorised to sell alcohol; this staff record is to contain the full name, home address, date of birth and national insurance number of

each person so authorised.

19. A digital CCTV system must be installed in the premises complying with the following criteria:
 - (a) Cameras must be sited to observe customer entrance and exit doors both inside and outside, the bars and floor areas.
 - (b) Where practical be capable of visually confirming the nature of the crime committed.
 - (c) Provide a linked record of the date, time and place of any image.
 - (d) Provide good quality images during opening times.
 - (e) Have the recording device located in a secure area or locked cabinet.
 - (f) Have a monitor to review images and recorded picture quality.
 - (g) Be regularly maintained to ensure continuous quality of image capture and retention.
 - (h) Have signage displayed in the customer area to advise that CCTV is in operation.
 - (i) Digital images must be kept for 31 days.
 - (j) The police and authorised officers of the council will have access to images upon request.
 - (k) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police or authorised officers of the council can make an evidential copy of the data when they require.
 - (l) All cameras shall record constantly during all hours the premises are open to the public or to a section of the public permitted access for corporate or private events.
 - (m) There must be a member of staff on site who can operate the CCTV when requested.
20. A last entry policy will be in place stopping guests from entering or re-entering the venue past 1:00am.
21. Toilet facilities will be appropriately provided in accordance with each Venue Operational Plan, including the provision of external toilets if and when required.
22. Any amplified sound arising from the Drumsheds venue shall not exceed 59dB LAeq 15 min and 68dB LCeq 15 min measured 1 metre from the boundary of any residential property between the hours of 09:00 – 23:00 and shall not exceed 55dB LAeq 15 min and 62dB LCeq 15 min measured 1 metre from the boundary of any residential property between the hours of 23:00 – 09:00.

23. (a) A telephone number and/or email address should be made available on relevant websites for any noise complaints.
(b) Any noise complaints should be logged and investigated with written records of the details available to view by the Licensing Authority and/or Responsible Authorities upon request.
(c) Should any noise complaints be received, and if noise levels are above those specified in the licence conditions, action should be taken to reduce the levels at the noise source.
24. In the event of an emergency, music will cease, and safety announcements will be relayed to attendees to a suitable non-powered back-up system will be in place.
25. Permitted sound levels shall be specified in the contract conditions with hirers of the premises to ensure sound levels are maintained within the limits in order to reduce the risk of disturbance.
26. During a function in the premises, sample noise measurements shall be made by a designated person with an approved sound level meter to ensure that the levels are not being breached. Immediate action will be taken to reduce levels if this should arise.
27. A challenge 25 scheme shall be maintained at the premises requiring that staff selling alcohol request that any customer who looks under 25 years old, and who is attempting to purchase alcohol, provides valid photographic identification proving that the customer is at least 18 years old.
28. Clearly legible signs shall be prominently displayed stating to the effect that a challenge 25 policy is in operation at the premises, that customers may be asked to provide proof of age and stating what the acceptable forms of proof of age are.

In addition to Conditions 1-28 above, Conditions 29 to 36 apply to “Category A, B and C Events”:

29. Any Event at which the Premises Licence Holder intends to accommodate the maximum permitted capacity of 9,999, must be categorised by it (or its DPS on its behalf) as a Category A; B or C Events (as defined); it is only at these categorised Events that the full capacity attendance is permitted, and the number of Category A; B and/or C Events is limited each year as follows:

Category A Events:

- | | |
|-----|----------------------|
| (a) | 2019 – 6 |
| (b) | 2020 – 16 |
| (c) | 2021 – 18 |
| (d) | 2022 – 18 |
| (e) | 2023 – 18 |
| (f) | 2024 and beyond - 18 |

Category B Events:

| | |
|-----|----------------------|
| (g) | 2019 – 0 |
| (h) | 2020 – 4 |
| (i) | 2021 – 6 |
| (j) | 2022 – 8 |
| (k) | 2023 – 10 |
| (l) | 2024 and beyond - 10 |

Category C Events:

| | |
|-----|----------------------|
| (m) | 2019 – 4 |
| (n) | 2020 – 18 |
| (o) | 2021 – 20 |
| (p) | 2022 – 25 |
| (q) | 2023 – 30 |
| (r) | 2024 and beyond - 30 |

30. The risk assessment and security operational plan shall be available to the Licensing Authority upon request and provided to the Metropolitan Police 28 days prior to the event.
31. No tickets shall be sold 'on the door' and must be purchased in advance of the start time of the event.
32. There will be clear signage visible on queuing to enter the venue, and within the premises, including the toilet areas, regarding the drugs policy. The drugs policy should also be clearly displayed on the venue's website and tickets/e-tickets.
33. All persons entering or re-entering the premises shall be searched by an SIA trained member of staff and monitored by the premises CCTV system.
34. All drinks shall only be served in cans or plastic containers. There will be no glassware.

Condition 35 applies to Category B Events only:

35. The premises shall have in place a transport management plan for each Category B event, which shall include the provision of a shuttle bus service to be in operation from 00:00 (midnight), to an appropriate local transport hub. The service should remain in place until dispersal of patrons of the venue.

When a Large-Capacity Event (including, but not limited to, any Category A, B or C Event) condition 36 will apply:

36.

- (a) The Premises Licence Holder must provide a notification in the form set out in Schedule 1 (the "Notification") to the Designated Officer of the local Metropolitan Police Service and to the Designated Officers of Enfield, Haringey and Waltham Forest Licensing Authorities (together the "Notification Recipients") of all events where the expected attendance is 5,000

or more (a “Large-Capacity Event”), in a ‘window’ of 6 to 12 weeks before the Event is proposed to take place (an alternative date, outside this ‘window’ only being accepted with the written agreement of the Notification Recipients).

- (b) Where the Notification identifies that an event at Tottenham Hotspur Stadium will be taking place on the same day as the proposed Large-Capacity Event:
- (i) The Premises Licence Holder must provide a copy of the Notification to the Designated Officers of Transport for London, local train operators, British Transport Police and Tottenham Hotspur Football & Athletic Co. Ltd (“the Consultees”) at the same time as it is provided to the Notification Recipients in condition 36(a), and shall actively consult with the Consultees regarding any concerns arising from the Notification, and
- (ii) The Premises Licence Holder must send copies of any responses from the Consultees to the Notification Recipients within 48 hours of receipt of the same, and
- (iii) The Large-Capacity Event shall only take place if the Designated Officer of the MPS has confirmed in writing to the Premises Licence Holder (copied to the Consultees) that he/she is satisfied, following the consultation, that the licence objectives (including the promotion of public safety on public transport in the locality) will be promoted.

External Licensable Activities

- 37 The provision of any external entertainment shall be covered by aforementioned conditions relating to the management of noise.

Definitions:

Category A, B and/or C Event shall mean (and shall be limited to) those events which falls within the following:

Category A:

A Club Show (or similar) daytime event at which licensable activities shall be permitted only between the hours of 12:00 and 23:00

Category B:

A Club Show (or similar) evening event at which licensable activities shall be permitted only between the hours of 17:00 and 03:00

Category C:

A Live Shows (or similar event, not falling within Category B) at which licensable activities shall be permitted only between the hours of 19:00 and 23:00.

The Designated Officer of the local Metropolitan Police Service shall mean:

The Police Officer with responsibility for Operational Support and Events (with a copy to the Inspector), for the North Area BCU HQ (or such other area covering Enfield and Haringey) as nominated by the Metropolitan Police Services, for the purpose of this condition.

The Designated Officers of Enfield, Haringey and Waltham Forest Licensing Authorities shall mean:

The Principal Licensing Officers at each Licensing Authority as nominated, for the purpose of this condition, by the Licensing Authorities.

The Designated Officer of Transport for London shall mean:

The Network Contingency Planning Manager (or his nominated deputy) as nominated for the purpose of this condition by Transport for London;

The Designated Officer for the local train operators shall mean:

The Head of Customer Service (or his nominated deputy) as nominated by the local train operators (operating in the Enfield and Haringey areas), for the purpose of this condition.

The Designated Officer for British Transport Police shall mean:

The Dedicated Football Officer (or his Inspector), BTB B Division (covering Haringey and Enfield) as nominated by the British Transport Police for the purpose of this condition.

The Designated Officer for Tottenham Hotspur Football & Athletic Co Ltd shall mean:

The Stadium Director and Head of Planning, or other persons as nominated by THFC for the purpose of this condition.

Schedule 1: NOTIFICATION

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|---|---|---------------------------------|
| 1 | Notification of Premises Licence Holder (PLH), given by: Name: Position at PLH: Email: Mobile: | [individual acting for the PLH] |
| | | |
| 2 | Notification Contact for any queries [if different from above] Name: Position: Email: Mobile: | |
| 3 | Date Notification is given: | |
| | | |
| 4 | Date of the proposed Large-Capacity Event (LCE) (and Category A; B or C categorisation if applicable). | |
| | | |
| 5 | To your knowledge (having made reasonable enquiries) Is there a bowl event at Tottenham Hotspur Stadium on the same day as the proposed date for the LCE? If Yes: Insert known details relating to that event – e.g. match/concert? Kick off time/concert start time? Final whistle/concert finish time etc. | Yes/No |
| | | |
| 6 | Nature of the proposed LCE: | |

| | | |
|----|--|---|
| | | |
| 7 | Expected attendance: | |
| | | |
| 8 | Proposed timings of the LCE for: | |
| • | <ul style="list-style-type: none"> The opening of the Premises to the public The advertised closure of entry to the premises by the public | |
| • | <ul style="list-style-type: none"> The estimated latest finish time of the LCE | |
| | | |
| 9 | <p>Crowd/Traffic Management (external to the venue):</p> <p>Version number of the relevant and latest version of the Traffic and Transport Management Plan (TMP)</p> <p>Will the TMP be amended in advance of the LCE?</p> <p>Are there any known railway engineering works on the day of the LCE?</p> | |
| 10 | <p>Date Copy of Notification was provided to the Designated Officers of</p> <p>The MPS:</p> <p>Enfield Licensing Authority:</p> <p>Haringey Licensing Authority:</p> <p>Waltham Forest Licensing Authority</p> | [Insert date; method of provision e.g. email; and to whom it was given] |
| 11 | <p>Where the answer to (5) is 'yes', the date on which the copy Notification was provided to the Designated Officers/Contacts of:</p> <p>Transport for London:</p> <p>Local Train Operating Companies:</p> <p>British Transport Police:</p> <p>Tottenham Hotspur Football & Athletic Co Ltd:</p> | [Insert date; method of provision e.g. email; and to whom it was given] |

Signed by

For and on behalf of Woods Whur 2014 Limited
Solicitors for the Applicant